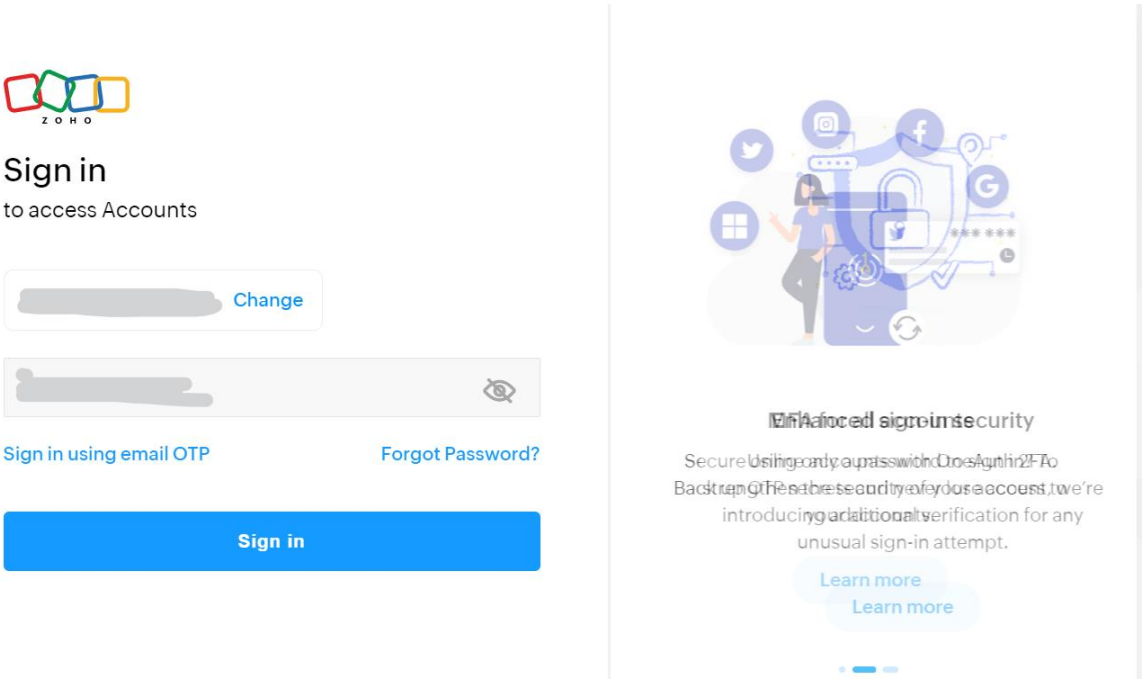
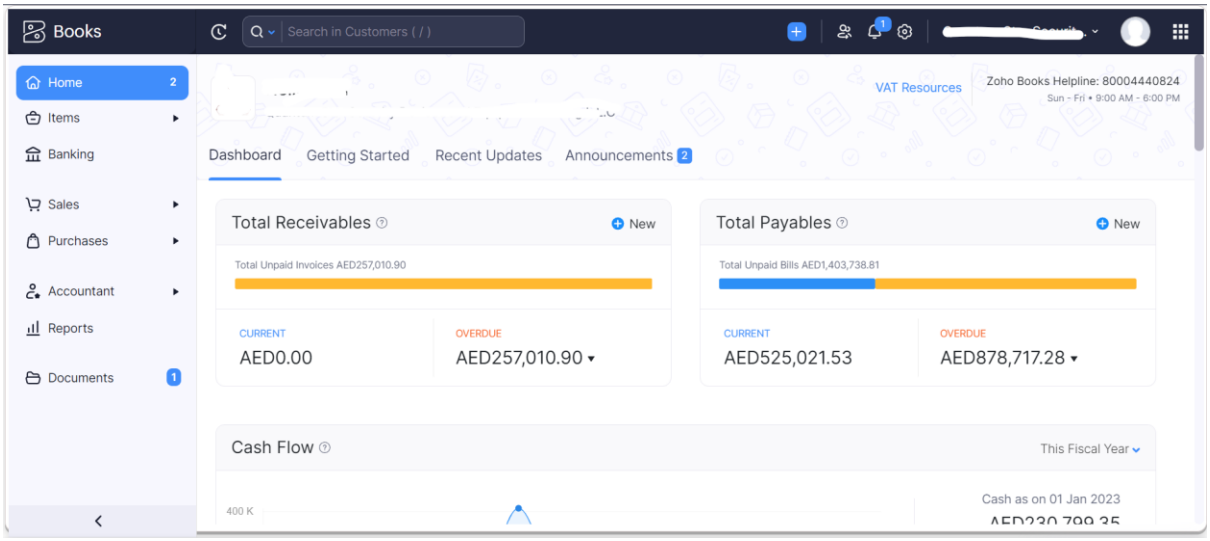
# How to configure zoho into Ctax

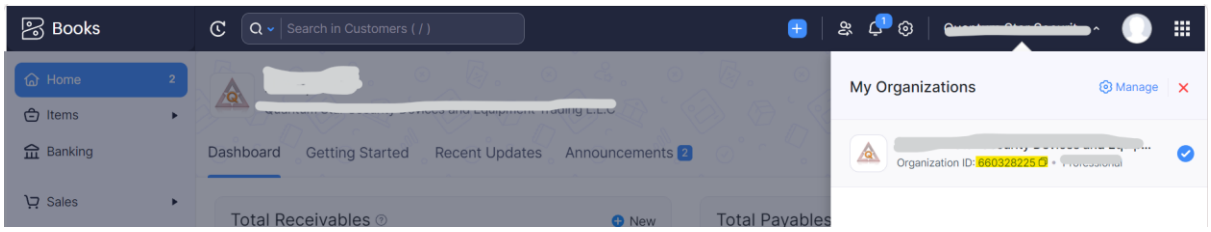
**Step 1:** Login to your zoho Books Account: https://accounts.zoho.com/signin




**Step 2:** Go to zoho books: https://books.zoho.com/home



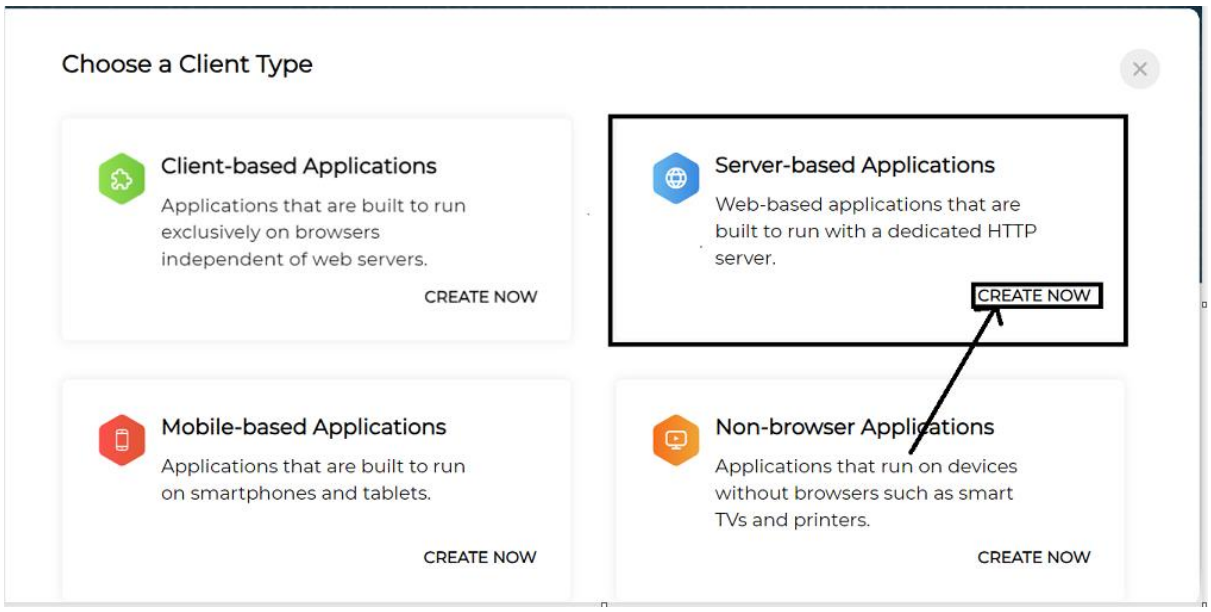

**Step 3:** Copy Organization ID form navigation panel



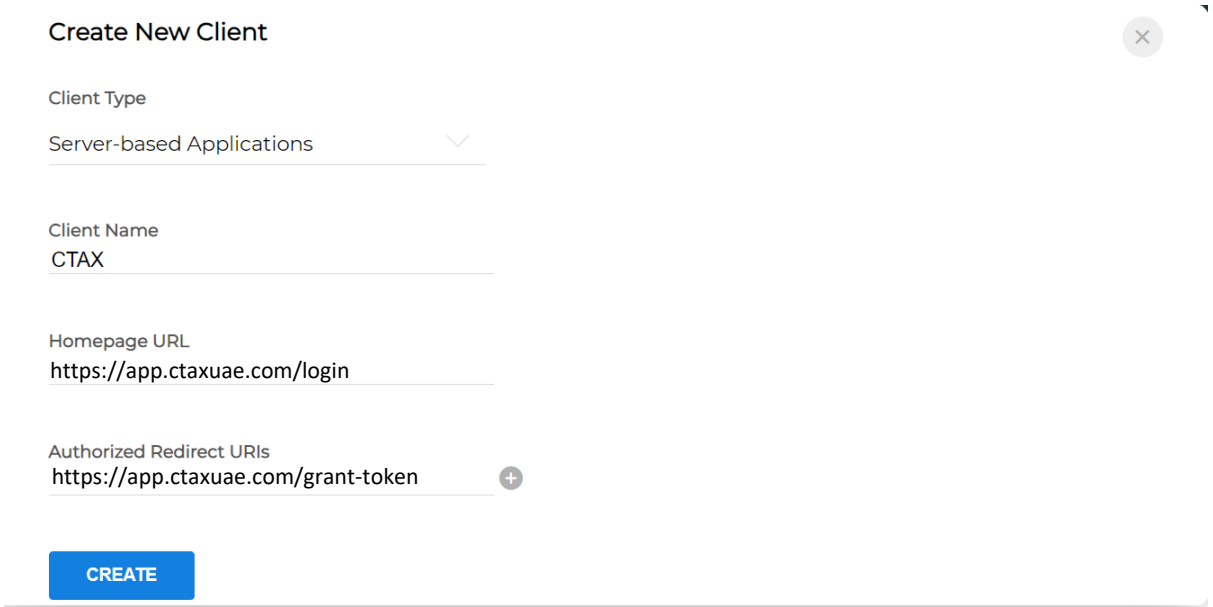
**Step: 4**: Go to zoho api console: https://api-console.zoho.com/

**Step 5**: Click on ADD CLIENT button

**Step 6**: Select on server-based Application and click CREATE NOW

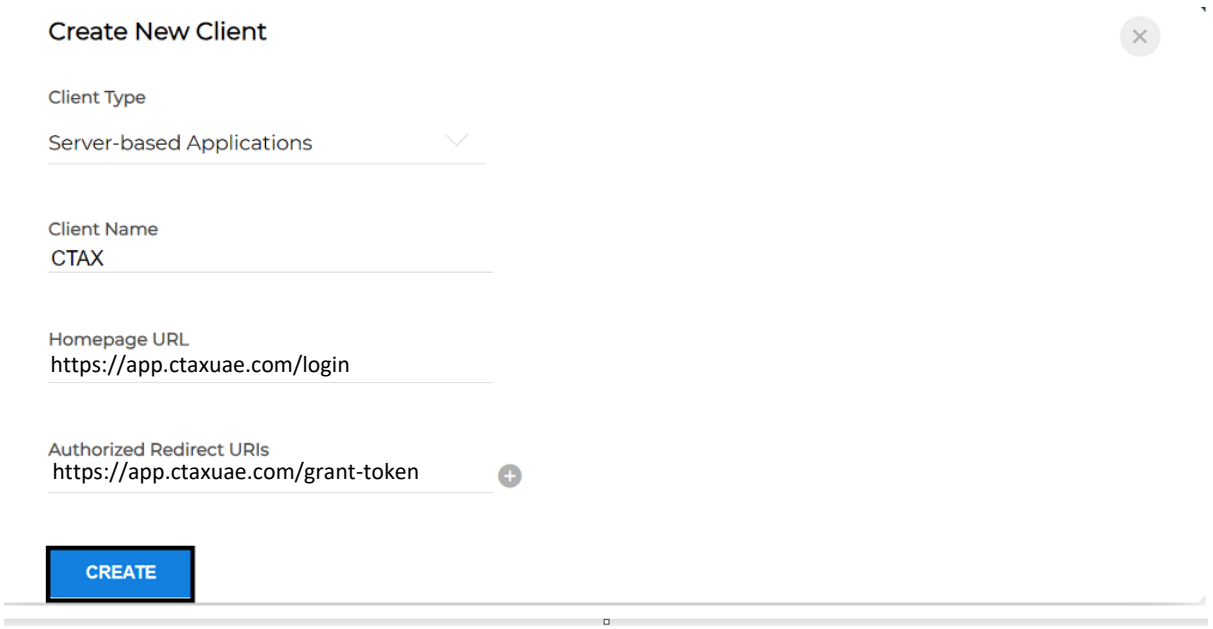


**Step 7**: Fill in the application details

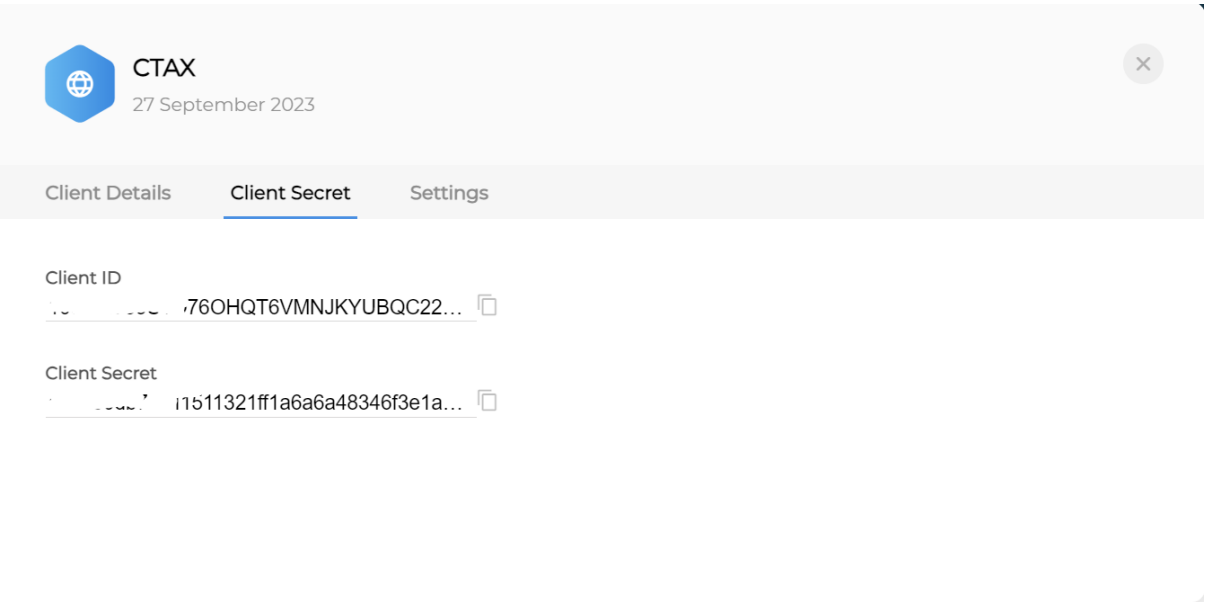



Note: Homepage URL to be replaced with the current app url eg: https://app.ctaxuae.com/login
Note: Authorized Redirect URL to be replaced with the current app /grant-token url eg: https://app.ctaxuae.com/grant-token

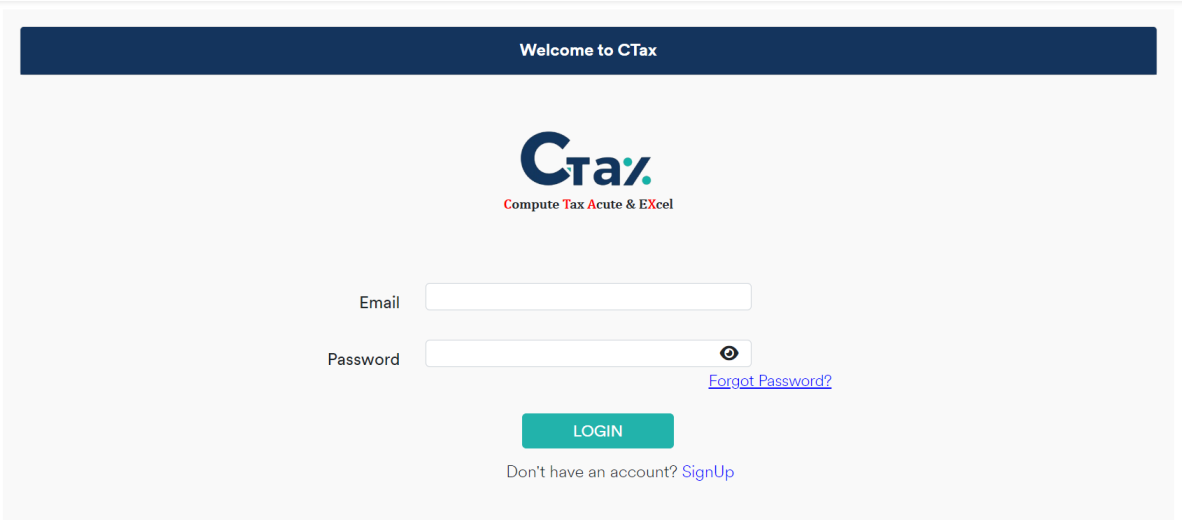
**Step 8**: Click on CREATE button



**Step 9**: Copy Client ID & Client Secret



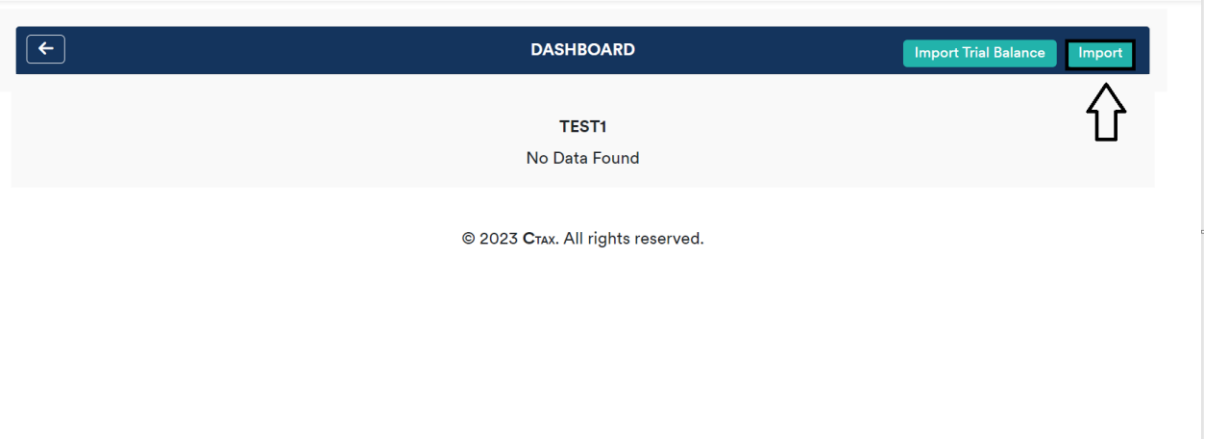

**Step 10:** Go to Ctax [https://app.ctaxuae.com/login](https://app.ctaxuae.com/login) ( Should be replaced by create software URL )



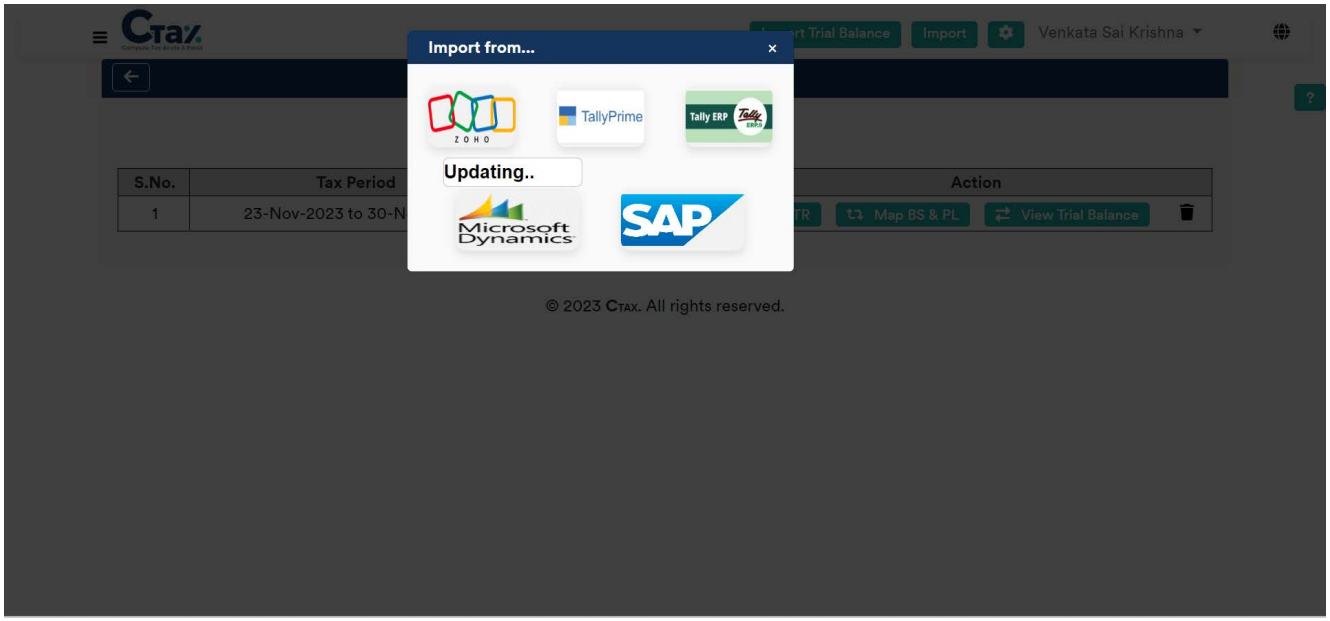
**Step 11**: Login to the application & Go to Home page / Company List

**Step 12**: Go to dashboard of the company for which you want to configure

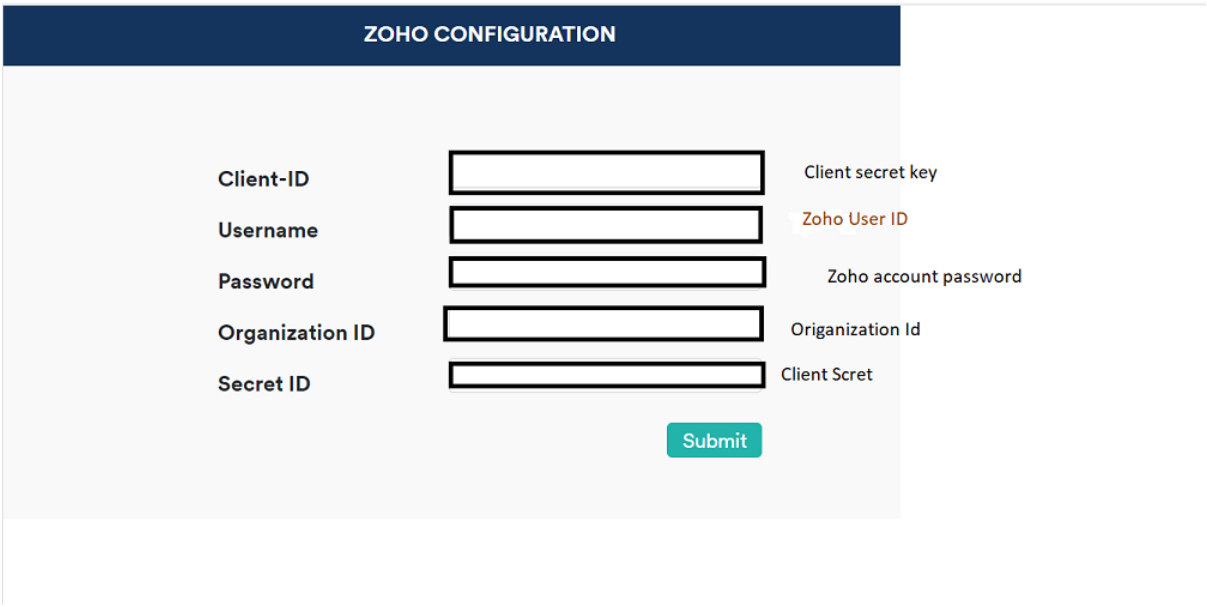
**Step 13**: Click on Import



**Step 14**: Click on Zoho



**Step 15**: Setup Zoho cred




Note: Add the following details
Client ID = Client ID see “Step 9”

Username = your Zoho login email/username
password = Zoho login password

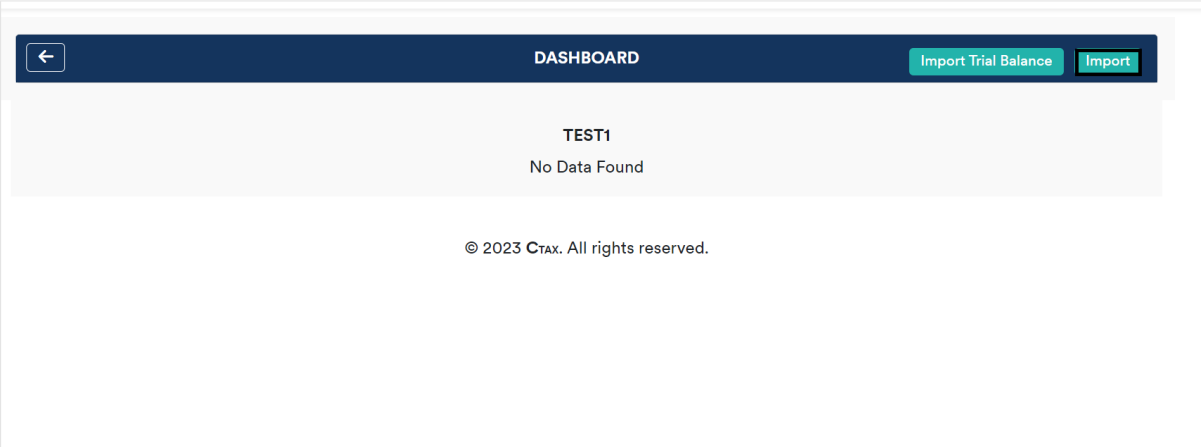
Organization ID = Origination Id see “Step 3”
Client Secret = Client Secret Key see “Step 9”

Click submit

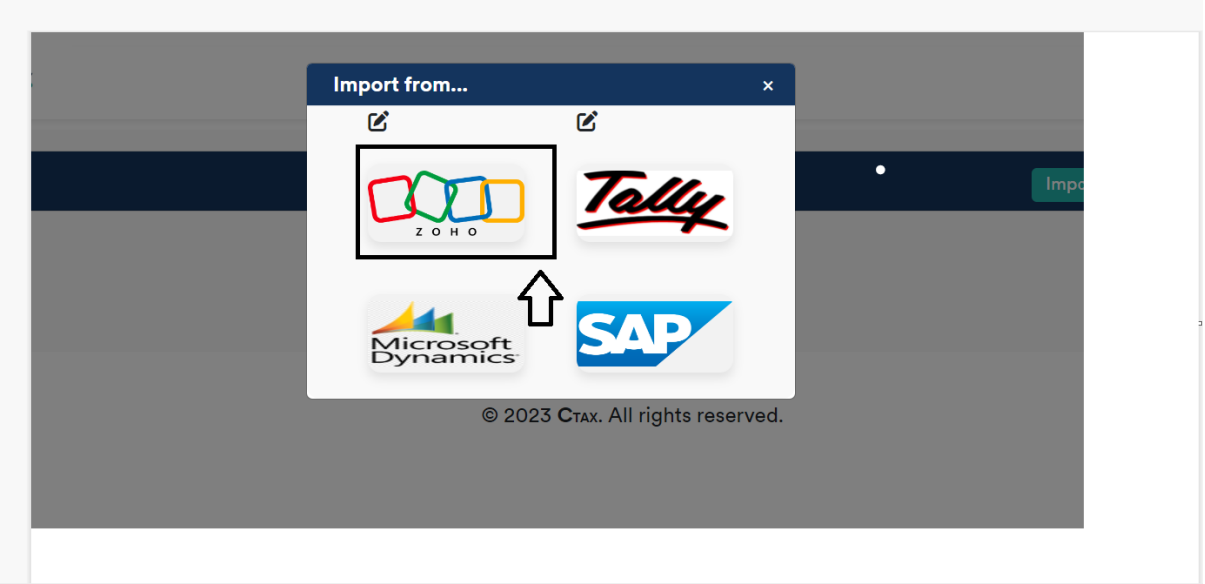
Configuration Done ☺

# How to Import Zoho Data

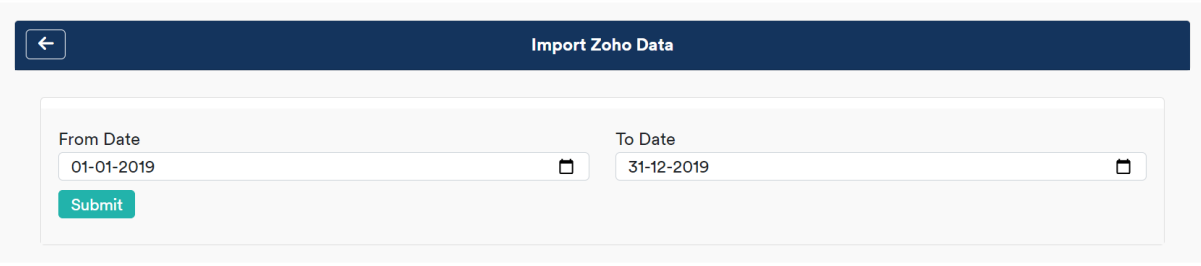
**Step 1:** Go to configured company dashboard & Click on Import




**Step 2**: Click on Zoho




**Step 3:** Add date range for selection of data

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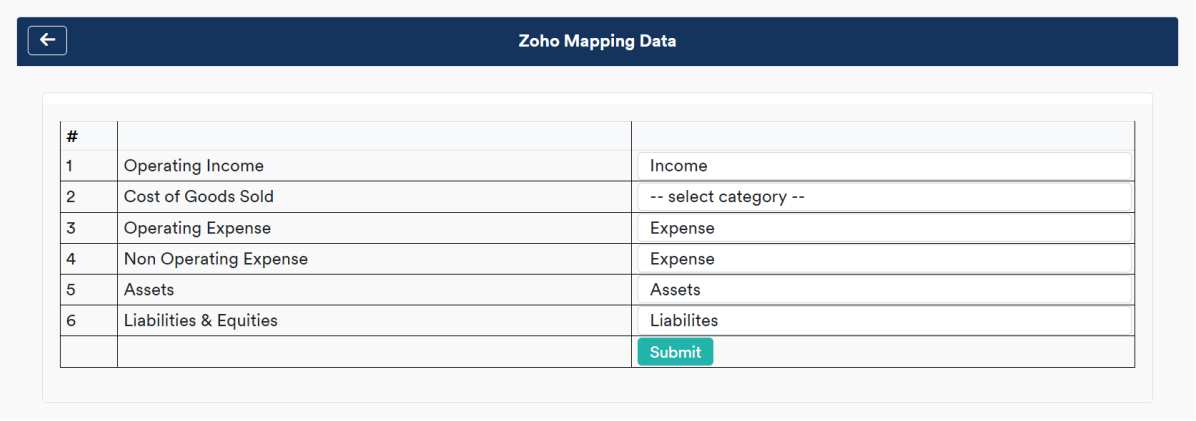
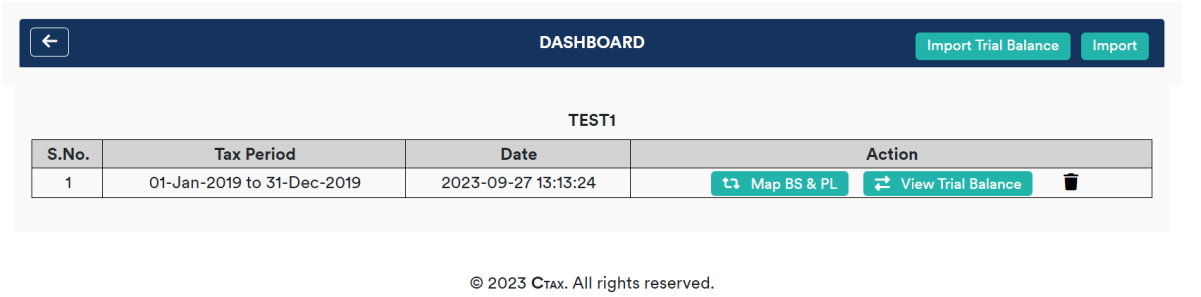
**Step 4:** Map all the un-selected ledger & click submit




**Step 5:** Data Imported Successfully ☺